



ATHLETES' CARD PHASE 3 Update

EXCELLENCE

RESPECT

FRIENDSHIP

- ❑ No NRIC or Passport information collected
 - To meet Personal Data Protection Act (PDPA) requirement
 - Changed the system to regenerate a new QR code
 - Existing card numbers remain unchanged
 - Need to reprint all athlete cards for this PDPA exercise
 - Each Team Manager of primary team is required to trigger the new card request for the team

- ❑ Team Manager (TM) profile
 - Team Manager profile is required for every team
 - The approval of TM profile needs 3 to 5 business days
 - Affiliate TM can click and select the team name from SDBA affiliate list
 - Non affiliate TMs need to input the team name
 - The team name of TM will be assigned to the athlete card automatically
 - TM can only apply new athlete card, amend athlete only if the athlete carries the same team name as the TM
 - TM wants to amend card, needs to add his/her team name in the athlete record first
 - TM cannot remove/amend other team name
 - Access to online athlete card system is given to TM only

- ❑ Total of 6 slots built for an athlete
 - Introduced primary team (1 slot) and secondary teams (5 slots) concept
 - Conversion or transformation of teams has been done as much as possible based on the latest update in database. If team name is still missing due to certain reasons, TM can add team name back using the online system
 - Provided feasibility for athlete to join other teams
 - Both primary and secondary team manager can amend athlete card, i.e. upload new photo image, change of Role and Role To Print (on card)
 - If an athlete left the team, TM of that team needs to remove the athlete from the team list and free up the slot for the athlete to join other team
 - Remember - team name in athlete's record must match the TM's team name for athlete card maintenance

- ❑ Remove of Team Name on athlete card
 - Athlete cards are used by the online boat marshalling system, manual checking of athlete cards is not required
 - For a smooth distribution of athlete cards, SDBA only releases athlete cards to primary team TM of the athlete
 - In other word, only the TM of Primary team can apply re-issuance of athlete card

- ❑ List of athletes of the team
 - TM can print a list of athletes who carry the same team name as the TM
 - All teams that the athlete joined will be listed out
 - From the team list
 - 1 - denotes the primary team
 - 2 ..6 - denotes secondary teams
 - Only the primary team equipped with an Inactive button. The purpose of this button is that if the athlete left the primary team, the TM of the primary team needs change the status and let TM of any secondary team take over the primary team position
 - If any issue about switching primary team and secondary team, the two TMs need to resolve the issue by themselves
 - Procedure of switching the primary team and secondary team is stated the Instructions document

- ❑ Card Type (new)
 - A new field 'Card Type' is added to distinguish the status of the athlete card
 - Five Card Types are available;
 - - (A) Affiliate
 - - (N) Non Affiliate
 - - (O) Overseas
 - - (C) Civil Service Club (Public Services)
 - - (P) People's Association (Community Sports Club)
 - Each Card Type carries different registration fee depending on the nature of the race event. The registration fee will be reflected in the F2 Team Registration form

- ❑ Crew List submission
 - TM can include the athlete card in the crew list only if TM's team name is registered inside the athlete card
 - The system prevents and rejects same athlete participating in same race class. Once an athlete has been included in the race class, the latter TM cannot include the same athlete anymore
 - Any dispute of race participation priority, especially involved primary team, the athlete and two TMs need to resolve the issue by themselves

- ❑ Closing date
 - 23:59hr on Sunday, 3rd February
 - Next opening period would be in early April for a short period of time mainly for overseas teams and new team members for DBSMR

Q & A