



SINGAPORE DRAGON BOAT FESTIVAL

Singapore Nationals

Date: 24th & 25th June 2023

Venue: Passion Wave @ Bedok Reservoir

In conjunction with the Official Opening of
Passion Wave Bedok Reservoir on
25th June 2023, Sunday

DOCUMENT F1: ENTRY RULES

Organized by



Supported by



The Entry Rules is to be read in accordance with IDBF's Competition Regulations and Rules of Racing. The matters mentioned in this document supersedes or augments the IDBF Competition Regulations and Rules of Racing. For any matter arising not found in this document shall therefore be referred to the IDBF Competition Regulations and Rules of Racing.

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1. RACING CATEGORIES

1.1 The SDBF only open to SDBA's ordinary affiliate and associate members.

1.2 Category/division:

Racing Dates	Category-Division	Racing Distance	Total Slots
Day 1 24 June 2023 (Saturday)	Morning Session: DB12 Corporate Women DB12 Corporate Open DB12 National Premier Women DB22 National Premier Open DB22 Government Agencies Open	500m 500m 500m 500m 500m	5 5 20 20 5
	Afternoon Session: DB12 Corporate Mixed DB12 Government Agencies Mixed DB12 National Tertiary Women DB12 National Premier Senior Mixed DB22 National Premier Mixed DB22 National Tertiary Men	500m 500m 500m 500m 500m 500m	5 5 10 10 20 10
	Morning Session: Passion Wave Bedok Reservoir Official Opening DB12 PA Invitation Fun Race (Opening Ceremony) DB22 PA Adaptive Open (Opening Ceremony) DB12 PA GRO Mixed DB22 International Business Community Mixed DB22 National Tertiary Mixed	- 100m 200m 500m 500m 500m	- 5 5 10 10 10
	Afternoon Session: DB12 Breast Cancer Survivors' Race DB12 PA GRO Open DB12 Government Agencies Men DB12 Government Agencies Women DB12 International Business Community Women DB22 International Business Community Open DB22 PM Cup Women DB22 PM Cup Men	500m 500m 500m 500m 500m 500m 1000m 1000m	5 10 5 5 10 10 5 5

2. TENTATIVE TIMELINE

1	Registration Open	31 st May 2023, Wednesday, 2000hrs
2	Registration Close	4 th June 2023, Sunday, 2359hrs
3	SDBA Final Confirmation of Participating Teams	5 th June 2023, Monday
4	Crew List Submission and Payment Open	6 th June 2023, Tuesday, 0000hrs
5	Crew List Submission	11 th June 2023, Sunday, 2359hrs
6	Payment Close	12 th June 2023, Monday, 1400hrs

7	Team Manager's Briefing Drawing of Racing Lanes	16 th June 2023, Friday, 1930hrs
8	Amendment of Crew List (FOC)	12 th June 2023, Monday, 1400hrs

3. ENTRY REQUIREMENTS AND CREW ELIGIBILITY

3.1	The Registration	<p>a) Registration shall be on a first-come-first-get basis through the SDBA's online registration system.</p> <p>b) Each Team can register up to two (2) racing crews per respective category and racing division, except for PA Adaptive Open category.</p> <p>c) Priority shall be given to the Team's 1st registered crew.</p> <p>d) The Team's 2nd crew will only be accepted subjected to remaining availability of slots after accepting all the First Crew registration.</p>														
3.2	Open Racing Class	No restriction on gender or crew composition for Paddlers and Steersperson.														
3.3	Women Racing Class	<p>a) The Paddlers and Steersperson must be ALL-FEMALE.</p> <p>b) Exception for Corporate Women & PM Cup Women where the Steersperson may be a male.</p>														
3.4	Mixed Racing Class	<p>a) <u>DB22 Mixed categories:</u></p> <p>i. The total no of paddlers in the racing crew must consist of a minimum of eight (8) and a maximum of ten (10) of each gender.</p> <p>ii. The minimum number of paddlers allowed to race in the DB22 Mixed category is eighteen (18) paddlers</p> <p>iii. The permissible gender ratio for DB22 racing crew, excluding reserves:-</p> <table border="1" data-bbox="623 1236 1507 1497"> <thead> <tr> <th>Ratio of Paddlers</th> <th>Drummer & Steersperson</th> </tr> </thead> <tbody> <tr> <td>10 male : 10 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>10 male : 9 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>9 male : 10 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>10 male : 8 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>8 male : 10 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>9 male : 9 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> </tbody> </table> <p>b) <u>DB12 Mixed categories:</u></p> <p>i. The total no of paddlers in the racing crew must consist of a minimum of four (4) and a maximum of five (5) of each gender.</p> <p>ii. The minimum number of paddlers allowed to race in the DB12 Mixed category is eight (8) paddlers</p>	Ratio of Paddlers	Drummer & Steersperson	10 male : 10 female	+ 1 drummer and 1 steersperson of either gender	10 male : 9 female	+ 1 drummer and 1 steersperson of either gender	9 male : 10 female	+ 1 drummer and 1 steersperson of either gender	10 male : 8 female	+ 1 drummer and 1 steersperson of either gender	8 male : 10 female	+ 1 drummer and 1 steersperson of either gender	9 male : 9 female	+ 1 drummer and 1 steersperson of either gender
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3.5	Seniors Mixed Racing Class	<p>a) The crew member must be minimum forty (40) years old and above in the competition year.</p> <p>b) Exception is only given for the Drummer.</p>										
3.6	The Crew	<p>a) The DB12 racing crew size and configuration:</p> <p>i. Min: 8 paddlers + 1 drummer + 1 steersperson (total=10)</p> <p>ii. Max: 10 paddlers + 1 drummer + 1 steersperson + 2 reserves (total=14)</p> <p>b) The DB22 racing crew size and configuration:</p> <p>i. Min: 18 paddlers + 1 drummer + 1 steersperson (total = 20)</p> <p>ii. Max: 20 paddlers + 1 drummer + 1 steersperson + 4 reserves (total=26)</p> <p>c) Paddlers must be an active/current member of the Team in the competition year.</p>										
3.7	The Paddler, Steersperson, Drummer & Reserve	<p>a) No restriction on participation status BUT be aware of the risk of probable back-to-back races.</p> <p>b) Boat Marshall shall not wait for Team/Crew to have full racing crew ready.</p> <p>c) After Boat Marshall's 3 calls, the race check-in will be closed and the Unready Team shall forfeit participation OR</p> <p>d) If Team/Crew still meet the minimum requirement of 8 paddlers+1 drummer + 1 steer, then they may proceed to race check-in.</p>										
3.8	The Steersperson	<p>Minimum requirement: SDBA Basic Helm certification.</p> <p>Note: The Small Crew Basic Helm certification can only be used for DB12 races.</p>										
3.9	Minimum Age to Race	<p>Minimum age to race is twelve (12) years old and must be accompanied, inside the dragon boat, by a parent or a responsible adult appointed by the parent.</p>										
3.10	National Premier category	<p>a) For SDBA's affiliate and associate members' dragon boat teams only.</p> <p>b) Ranking in National Premier may be used to identify deserving teams for IDBF's CCWC or registration in overseas races that requires endorsement from SDBA.</p>										
3.11	Corporate category	<p>a) For Businesses, Companies, Corporations or Partnerships registered under Singapore's Companies Act or overseas and Partly Corporatized Government Entities.</p> <p>b) The Paddlers and Drummer must be full or part time employees, on permanent or contractual employment.</p> <p>c) Interns are only permitted on a case-to-case basis so please contact The Organizers.</p> <p>d) Coach, Team Manager and Steersperson does not have to be an employee.</p> <p>e) The Staff ID-pass or a letter from the Human Resource Department must be made available upon The Organizer's request on race day.</p>										

3.12	Government Agencies category	<ul style="list-style-type: none"> a) For Singapore Ministries, Statutory Boards, Uniformed Agencies and Public Service Agencies. b) The Paddlers and Drummer must be full or part time employees, on permanent or contractual employment. c) Interns are only permitted on a case-to-case basis so please contact The Organizers. d) Coach, Team Manager and Steersperson does not have to be an employee. e) The Staff ID-pass or a letter from the Human Resource Department must be made available upon The Organizer's request on race day.
3.13	International Business Community category	<ul style="list-style-type: none"> a) For teams under the auspices of the International Business Community. b) Make up of crew shall follow the IBC charter.
3.14	Tertiary category	<ul style="list-style-type: none"> a) For Singapore Universities and Polytechnics. b) The crew shall prior to the commencement of the competition be a registered or matriculated student of the institution for the year. c) Steersperson may not necessarily be a student or staff from the institution. d) Final year students whose conferment date falls within the competition year is permitted to participate.
3.15	PM Cup category	<ul style="list-style-type: none"> a) For Singapore Universities only b) The crew shall prior to the commencement of the competition be a registered or matriculated student of the University for the year, leading towards the attainment of a degree or diploma. c) Steersperson may be: <ul style="list-style-type: none"> i) A registered/matriculated student of the University, in the competition year pursuing a degree or diploma courses. ii) Existing coach of the team. iii) Full time staff member of the University. iv) Male steersperson permitted for the Women racing class. d) Final year students (ie. Students in their last respective school year or equivalent, etc.) whose conferment date falls within the competition year is permitted to participate. e) For year 2023 only, special concession is granted to SIM, SIT, SUSS to fill alumni members whose conferment dates were in 2022. <ul style="list-style-type: none"> i) Teams should not fill alumni members if their minimum crew can meet 18 paddlers. ii) Teams are permitted to fill maximum of 20% of paddlers (ie. Max of 4 pax) and the member can take on any role in the boat.

		iii) Team Manager is required to declare to SDBA and other universities on the number and names of alumni members used.
3.16	PA GRO category (Annex A)	<ul style="list-style-type: none"> a) Exclusively for teams under the auspices of PA only. b) Follow PA's rules and regulations in Annex A c) The Steersperson may be a non-member of the Team.
3.17	The PA Adaptive Open Crew	<ul style="list-style-type: none"> a) Each boat must comprise of minimum nine (9) persons with a permanent disability. b) Definition of disability shall be in accordance to Singapore's Enabling Master Plan SG Enable classification for physical, sensory, intellectual disabilities and autism. c) Refer to https://employment.sgenable.sg/about-us/what-is-disability/ d) An able-bodied caregiver/supporter/volunteer may be permitted to accompany the person with disability inside the boat at the ratio of 1:1. e) The Adaptive Team must be formed with a cause for a group of special needs society with a vision and plan for inclusivity. f) The Team needs to demonstrate that all participants would have trained together as a team for a period of at least 3 months in the spirit of social cohesion. g) There may be a request for doctor's diagnosis for persons with disabilities (to ensure level playing field).
3.18	Breast Cancer Foundation Survivors category	<ul style="list-style-type: none"> a) For teams under the auspices of the Breast Cancer Foundation. b) Make up of crew shall follow BCF's requirement.

4. ATTIRE / UNIFORM AND RACING EQUIPMENT

- 4.1 All teams are required to be in same jersey/uniform/attire (i.e. same color, design, etc.). Rash guards, compression-wear and all types of bottoms (i.e. shorts, tights, etc.) are exempted.
- 4.2 For rental of PFD and Paddle on the race day, please send your request to admin@sdba.org.sg by 20th June 2023, Tuesday, 1200hrs

5. RACE COURSE AND DISTANCE

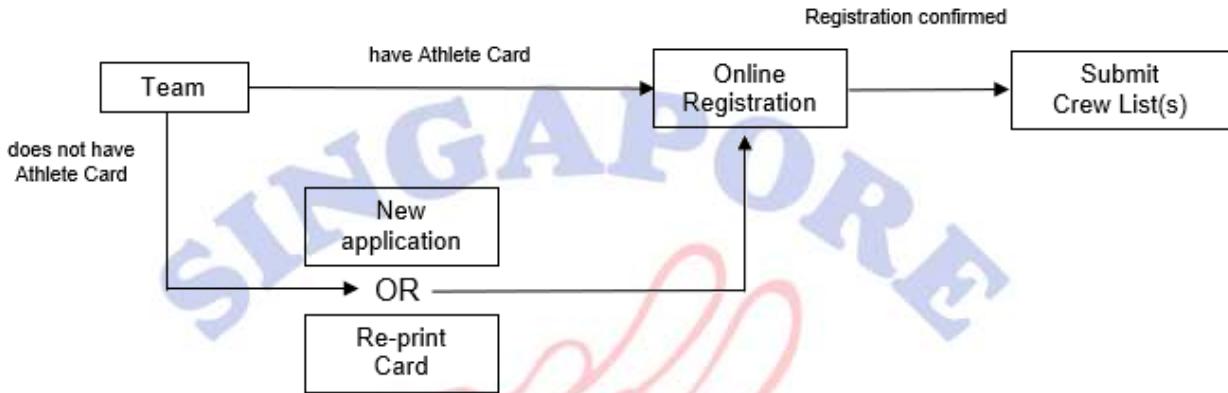
- 5.1 The racing distance is 500m unless stated otherwise.
- 5.2 The racing course is at the Bedok Reservoir. The racing lanes is a straight stretch of water, marked by clearly visible buoys placed in a straight line at intervals down the length of the racecourse.
- 5.3 This is a max. 5 racing lane race
- 5.4 The Start shall either be Pontoon Hold-Tail or Drummer Hold-Buoy start (if conditions permits, Float Start may be used). This will be confirmed in the Team Manager Briefing.

6. RACE PROGRESSION FORMATS

Race Format shall be:

Heats -> Repechage -> Semi Final -> Final (whenever feasible) OR 2-Rounds race.

7. REGISTRATION PROCESS



8. ATHLETE CARD (All Fees are inclusive of GST)

Classification	Fee per Card per Person			
	New Application <i>(first time applicant of the Athlete's Card)</i>	Re-print <i>(existing Athlete card members that need to have their cards re-printed due to loss, change of data entry, etc.)</i>	After Closing	On Race Day
SDBA Affiliates	Free	\$10.80	\$54.00	No card printing

8.1 Apply for new card or re-print cards at <https://registration.sdba.org.sg>. First time Teams are required to create 'Team Manager' account in the system first before proceeding.

8.2 Physical athlete card and e-copy are permitted for boat marshal scanning

8.3 Athlete Card Application Period:

Athlete Card Application	Date Open	Date Closed
	Wednesday 31 st May 2023, 2000hrs	Wednesday 7 th May 023, 1400hrs

9 ONLINE RACE REGISTRATION

9.1 Race registration fee: **\$32.40** (inclusive of GST) for all categories; **\$10.80** (inclusive GST) for PA Adaptive Open.

9.2 **The Fee is for per person, per category, per division.**

9.3 PA Invitation Fun Race and BCF Survivors Race shall be FOC (Free-Of-Charge).

- 9.4 Team Managers must verify that they have the Up-to-date ATHLETE CARD NUMBER of EVERY PERSON that the Team intends to register.
- 9.5 Team Managers are required to fill-up online Form F2: Team Registration which is registration-by-numbers only. The Team Manager is required to:
- indicate number of participants.
 - indicate the racing category/division that the team intends to participate.
 - pay extra necessary registration fee for coxswain if the coxswain is to steer in different day.
- 9.6 Registration period:

Registration Period	Date Open	Date Closed
<i>(No payment is required at this registration stage yet)</i>	Wednesday, 31 st May, 2000hrs	Sunday, 4 th June, 2359hrs

- 9.7 Sample of valid SDBA Athlete Card:



10 ONLINE RACE CREW LIST SUBMISSION

Crew List Submission Period	Date Open	Date Closed
	Tuesday, 6 th June 2023, 0000hrs	Sunday, 11 th June 2023, 2359hrs

- 10.1 Teams are required to submit separate Crew List for every racing category or division that they will be participating in.
- 10.2 Note that the online system will calculate and check the no. of participants listed in the Crew List vs. total no. of participants registered in the online registration period.
- 10.3 Amendment to Crew List after closing date

Fee per Person (w/GST)		Classification
New Registration	\$108.00	<ol style="list-style-type: none"> Refers to the inclusion of a Racer/Steer into the Crew List provided there is still an available slot in the Crew. This person to be added has never been registered by the Team before. Must already possess a valid SDBA Athlete Card. Must already be a member of The Team and not from another separate Team. Person(s) without prior SDBA Athlete Card cannot be added in the crew list on race day because there is no capacity to create new Athlete Card on that day.

Amendment after 12 th June 2023	\$54.00	<p>a) No amendment fee until 12th June 2023.</p> <p>b) The replacement of a Paddler/Steer in the Crew List on a one-for-one basis.</p> <p>c) This person to be added must already possess a valid SDBA Athlete Card.</p> <p>d) Must already be a member of The Team and not from another separate Team.</p> <p>e) Team is required to obtain approval from Chief Official to make the amendment.</p>
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11. PAYMENT OF REGISTRATION FEE

Payment period	Date Open	Date Closed
	6 th June 2023, Tuesday, 0000hrs	12th June 2023, Monday, 1400hrs <i>if payment for registration fee and/or admin charge not received, team shall be barred from participating and not included in the Lane Draw</i>

- 11.1 Teams are required to pay only after crew lists submission and based on the e-invoice amount.
- 11.2 After confirmation of Team entries in the Main Registration (i.e. SDBA accepted the Team registration), an admin charge of \$54.00 per crew for any withdrawals shall be applicable.
- 11.3 There is no refund policy if whatsoever extra registration fee is paid.
- 11.4 There is an **e-invoice feature for SDBF 2023**. Team Manager may download the invoice for payment and print the official receipt from the online registration system. SDBA will post the new e-invoice status in the system banner.

12. WAIVERS OF LIABILITY (F4)

- 12.1 Waive of Liability form F4 is available in the online Team Registration portal after the Crew List submission is completed.
- 12.2 It is incumbent upon the Team Manager to download and print the Form F4. Team Manager must ensure that all the registered team members signed on the document. This will confirm that each registered team member is aware of their respective rights and liabilities.
- 12.3 Team Managers are required to submit Form F4 in e-format before Race Day or hardcopy on Race Day before the start of The Team's first race.
- 12.4 Printing of Form F4 on the race day is subjected to the Chief Official's discretion and shall carry an admin fee of \$54.00.
- 12.5 Document Form F4 is a legal document so please treat the completion of this form with the utmost seriousness and importance. Failure to submit may render The Team ineligible to compete in the event.

13. PROTESTS AND APPEALS

13.1 Protests

- a) Protest can be lodged at the Race Secretary immediately after the race or within 5 min of the official posting of the race result.

- b) All Protests shall be addressed to the Race Committee (Chief Official, Chief Judge & Chief Umpire)

13.2 Appeals

- a) An appeal against the protest or protest outcome can be lodged at the Race Secretary immediately or within 5min after the official reply to the Protest.
- b) All Appeals shall be addressed to the Race Jury. Decision of the Race Jury is final.

13.3 Protest / Appeal Fees

- a) All protests / appeals shall be made in writing. The protest / appeal form is available at Race Secretary area.
- b) Fees Applicable: protest/appeal Fee: **\$50 in cash**
- c) The protest/appeal fee shall be refunded if the protest/appeal is successful.

14. INFORMATION OF PAYMENT

14.1 By Bank Transfer: -

Name of Bank: DBS Bank Ltd
Name of Account: Singapore Dragon Boat Association
Account No: DBS Current 025-902774-9
Bank Code: 7171
Branch Code: 025

14.2 Please notify us via email: race@sdba.org.sg once the transfer has been made successfully. Please include the following details: -

- Name of Payer
- Name of Team
- Date of payment
- Amount Paid

14.3 No receipt will be issued for bank transfer payment. E-Receipt will be issued only upon request.

< END >

Annex A - People's Association (PA) Rules & Regulations

- a. The Team participating in the PA GRO Open/Mixed, must belong to a grassroots organization (GRO). The registration must be endorsed by the parent GRO.
- c. A person can only be registered with one (1) PA GRO Team.
- d. Grassroot Leader (GRL)
 - i. The Team is required to register minimum one (1) GRL in their overall registration for both PA GRO Open or PA GRO Mixed category.
 - ii. The GRL can either be a paddler or a steersperson.
 - iii. The GRL is only required to be active in only one of the racing crew (i.e. either Crew A or B, etc.)
 - iv. The GRL is required to produce the Grassroots card/letter from the CC they served in, to verify that the person is indeed a Grassroot Leader.
- e. Minority Ethnicity
 - i. The Team is required to register one (1) paddler of minority ethnicity in every racing crew in PA GRO Open and Mixed.
 - ii. Minority Ethnicity refers to one (1) Malay, Indian, Caucasian or any other race who paddle in a majority Chinese paddling crew.
 - iii. The Minority ethnic person must either be a Singapore Citizen or PR.
- f. Foreigner
 - i. The Team may field a maximum of one (1) foreigner in their overall registration for both PA GRO Open or PA GRO Mixed category.
 - ii. The Foreigner must be a paddler only.
 - iii. The Foreigner is only required to be active in only one of the racing crew (i.e. either Crew A or B, etc.)

< END >

Annex B - List of Statutory Boards of the Singapore Government

- ACCOUNTING AND CORPORATE REGULATORY AUTHORITY (ACRA)
- AGENCY FOR SCIENCE, TECHNOLOGY AND RESEARCH (A*STAR)
- BOARD OF ARCHITECTS (BOA)
- BUILDING AND CONSTRUCTION AUTHORITY (BCA)
- CASINO REGULATORY AUTHORITY OF SINGAPORE (CRA)
- CENTRAL PROVIDENT FUND BOARD (CPFBS)
- CIVIL AVIATION AUTHORITY OF SINGAPORE (CAAS)
- CIVIL SERVICE COLLEGE (CSC)
- COMPETITION AND CONSUMER COMMISSION OF SINGAPORE (CCCS)
- COUNCIL FOR ESTATE AGENCIES (CEA)
- DEFENCE SCIENCE AND TECHNOLOGY AGENCY (DSTA)
- ECONOMIC DEVELOPMENT BOARD (EDB)
- ENERGY MARKET AUTHORITY (EMA)
- ENTERPRISE SINGAPORE (ESG)
- GOVERNMENT TECHNOLOGY AGENCY (GOVTECH)
- HEALTH PROMOTION BOARD (HPB)
- HEALTH SCIENCES AUTHORITY (HSA)
- HOME TEAM SCIENCE AND TECHNOLOGY AGENCY (HTX)
- HOTELS LICENSING BOARD (HLB)
- HOUSING & DEVELOPMENT BOARD (HDB)
- INFO-COMMUNICATIONS MEDIA DEVELOPMENT AUTHORITY (IMDA)
- INLAND REVENUE AUTHORITY OF SINGAPORE (IRAS)
- INSTITUTE OF TECHNICAL EDUCATION (ITE)
- INTELLECTUAL PROPERTY OFFICE OF SINGAPORE (IPOS)
- ISEAS-YUSOF ISHAK INSTITUTE (ISEAS)
- JTC CORPORATION (JTC)
- LAND SURVEYORS BOARD (LSB)
- LAND TRANSPORT AUTHORITY (LTA)
- MAJLIS UGAMA ISLAM SINGAPURA (MUIS)
- MARITIME AND PORT AUTHORITY OF SINGAPORE (MPA)
- MONETARY AUTHORITY OF SINGAPORE (MAS)
- NANYANG POLYTECHNIC (NYP)
- NATIONAL ARTS COUNCIL (NAC)
- NATIONAL COUNCIL OF SOCIAL SERVICE (NCSS)
- NATIONAL ENVIRONMENT AGENCY (NEA)
- NATIONAL HERITAGE BOARD (NHB)
- NATIONAL LIBRARY BOARD (NLB)
- NATIONAL PARKS BOARD (NPARKS)
- Ngee Ann Polytechnic (NP)
- PEOPLE'S ASSOCIATION (PA)
- PROFESSIONAL ENGINEERS BOARD, SINGAPORE (PEB)
- PUB, SINGAPORE'S NATIONAL WATER AGENCY (PUB)
- PUBLIC TRANSPORT COUNCIL (PTC)
- REPUBLIC POLYTECHNIC (RP)
- SCIENCE CENTRE BOARD (SCB)
- SENTOSA DEVELOPMENT CORPORATION (SDC)
- SINGAPORE ACCOUNTANCY COMMISSION (SAC)
- SINGAPORE DENTAL COUNCIL (SDC)
- SINGAPORE EXAMINATIONS AND ASSESSMENT BOARD (SEAB)
- SINGAPORE FOOD AGENCY (SFA)
- SINGAPORE LABOUR FOUNDATION (SLF)
- SINGAPORE LAND AUTHORITY (SLA)

- SINGAPORE MEDICAL COUNCIL (SMC)
- SINGAPORE NURSING BOARD (SNB)
- SINGAPORE PHARMACY COUNCIL (SPC)
- SINGAPORE POLYTECHNIC (SP)
- SINGAPORE TOURISM BOARD (STB)
- SKILLSFUTURE SINGAPORE (SSG)
- SPORT SINGAPORE (SPORTSG)
- TEMASEK POLYTECHNIC (TP)
- TOTE BOARD (TOTE BOARD)

