

SINGAPORE DRAGON BOAT ASSOCIATION
ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

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ASSOCIATION INFORMATION

The Singapore Dragon Boat Association (Association) was registered as a society on 13 June 1987. It was registered as a charity under the Charities Act Chapter 37 on 31 December 2010 and has been approved as an Institute of a Public Character (IPC) for the period from 1 January 2021 to 31 December 2023.

Unique Entity Number : S87SS0101F
Registered Address : 3 Stadium Drive
#01-33 Singapore 397630

Advisor

Mr Teo Chee Hean

Honorary Life Presidents

Mr Ch'ng Jit Koon
RADM (Ret) Kwek Siew Jin
Dr Lam Pin Min

Legal Advisor

Mr Chan Kam Foo

External Auditor

Thong & Lim

Official Banker

DBS Bank Ltd

Governing Instrument

The governing instrument for the Association is its Constitution.

MANAGEMENT COMMITTEE

The office bearers of the Management Committee at the date of this report are as follows:

	Name	Appointment	Date of 1st Appointment on MC	Date of 1st Appointment on latest designation	Date of Last Re-Appointment
1	Dr Chia Shi-Lu	President	September 2011	19 September 2014	12 September 2019
2	Mr Alex Yeo Sheng Chye	Deputy President		17 September 2020	
3	Mr Choi Pui Chau, Gordon	Senior Vice-President (Mass Participation)	21 September 2012	17 September 2020	
4	Mr Tok Hock Soon	Senior Vice-President (Performance Maximization)		25 September 2015	12 September 2019
5	Ms Diana Nai Min Zhen	Vice-President (High Performance)		12 September 2019	
6	Vacant	Vice-President (Technical & Certification)			
7	Mr Alan Tan Hock Seng	Vice-President (Safety & Education)		12 September 2019	
8	Ms Huang Xiao Man, Apple	Vice-President (Publicity & Promotion)		23 September 2016	14 September 2018
9	Mr Clement Leong Yew Loong	Vice-President (Sports Talent Development)		17 September 2020	
10	Mr Koh Chin Chye, Desmond	Secretary-General	14 September 2018	12 September 2019	
11	Ms Cheng Nyuk Yen, Jane *	Honorary Treasurer		15 September 2017	12 September 2019
12	Mr Tony Leong Pak Keong	Assistant Secretary-General		12 September 2019	
13	Mr Ethan Wong Ee Chan	Assistant Honorary Treasurer		14 September 2018	
14	Mr Andreas Kasteal	Australian Chamber of Commerce (Rep)		12 September 2009	17 September 2020
15	Ms Laura Greenwood	British Chamber of Commerce (Rep)		21 September 2012	17 September 2020
16	Mr Dharmalingam s/o Sokalingam	People's Association (Rep)		12 September 2019	17 September 2020
17	Mr Ng Junying Nigel	American Dragons Singapore (Rep)		17 September 2020	
18	Ms Lau Wanxiu Eveline	DBS Bank Ltd (Rep)		15 September 2017	17 September 2020
19	Mr Wong Chin Hong	Co-opted Member		10 October 2019	8 October 2020
20	Ms Amanda Lai Tzyy Ei	Co-opted Member		8 October 2020	
21	Ms Neo Wanxian	Co-opted Member		8 October 2020	
22	Mr Mohd Hamdan Ismail	Co-opted Member		8 October 2020	
23	Ms Lim Xiaowei	Co-opted Member		18 October 2018	8 October 2020
24	Vacant	Co-opted Member			-

* Ms Cheng Nyuk Yen, Jane was the Honorary Treasurer for September 2007 to September 2015 and she stepped down to observe a mandatory lapse of one year before she took up the same position in September 2017. She was also the Co-opted Member for a period of one year from September 2016 to September 2017.

MANAGEMENT COMMITTEE

The occupation of each office bearer of the Management Committee are as follows:

	Name	Appointment	Occupation
1	Dr Chia Shi-Lu	President	Doctor
2	Mr Alex Yeo Sheng Chye	Deputy President	Lawyer
3	Mr Choi Pui Chau, Gordon	Senior Vice-President (Mass Participation)	Retired
4	Mr Tok Hock Soon	Senior Vice-President (Performance Maximization)	Director
5	Ms Diana Nai Min Zhen	Vice-President (High Performance)	Transport Planner
6	Vacant	Vice-President (Technical & Certification)	-
7	Mr Alan Tan Hock Seng	Vice-President (Safety & Education)	Adjunct Consultant
8	Ms Huang Xiao Man, Apple	Vice-President (Publicity & Promotion)	Associate
9	Mr Clement Leong Yew Loong	Vice-President (Sports Talent Development)	Executive
10	Mr Koh Chin Chye, Desmond	Secretary-General	HR Manager
11	Ms Cheng Nyuk Yen, Jane	Honorary Treasurer	Retired
12	Mr Tony Leong Pak Keong	Assistant Secretary-General	Director of Business Development
13	Mr Ethan Wong Ee Chan	Assistant Honorary Treasurer	Finance Manager
14	Mr Andreas Kasteal	Australian Chamber of Commerce (Rep)	IT Technical Sales
15	Ms Laura Greenwood	British Chamber of Commerce (Rep)	HR Manager
16	Ms Lau Wanxiu Eveline	DBS Bank Ltd (Rep)	Analyst
17	Mr Ng Junying Nigel	American Dragons Singapore (Rep)	Sales Manager
18	Mr Dharmalingam s/o Sokalingam	People's Association Water-Venture (Rep)	Operations Manager
19	Ms Neo Wanxian	Co-opted Member	Administration/ Sports Officer
20	Mr Mohd Hamdan Ismail	Co-opted Member	Project Engineer
21	Mr Wong Chin Hong	Co-opted Member	Unemployed
22	Ms Lim Xiaowei	Co-opted Member	Assistant Coach
23	Ms Amanda Lai Tzyy Ei	Co-opted Member	Auditor

MANAGEMENT COMMITTEE MEETINGS

The Management Committee organised four meetings in the financial year 1 April 2020 to 31 March 2021. The dates of the meeting and attendance of each Management Committee member is as tabulated:

	Name	Appointment	21/5/2020	23/7/2020	8/10/2020	26/11/2020	21/1/2021
1	Dr Chia Shi-Lu	President	Via email circulation	Via email circulation	Attended	Attended	Attended
2	Mr Alex Yeo Sheng Chye	Deputy President	NA (appointed 17/9/2020)	NA (appointed 17/9/2020)	Attended	Attended	Attended
3	Mr John P McGrath	Senior Vice-President (Mass Participation)	Via email circulation	Via email circulation	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)
4	Mr Choi Pui Chau, Gordon	Senior Vice-President (Mass Participation)	Via email circulation	Via email circulation	Attended	Attended	Attended
5	Mr Tok Hock Soon	Senior Vice-President (Performance Maximization)	Via email circulation	Via email circulation	Absent with Apologies	Attended	Attended
6	Ms Diana Nai Min Zhen	Vice-President (High Performance)	Via email circulation	Via email circulation	Attended	Attended	Absent with Apologies
7	Mr Choi Pui Chau, Gordon	Vice-President (Technical & Certification)	Via email circulation	Via email circulation	Appointed as SVP (Mass Participation) (17/9/2020)	Appointed as SVP (Mass Participation) (17/9/2020)	Appointed as SVP (Mass Participation) (17/9/2020)
8	Mr Alan Tan Hock Seng	Vice-President (Safety & Education)	Via email circulation	Via email circulation	Attended	Attended	Attended
9	Ms Huang Xiao Man, Apple	Vice-President (Publicity & Promotion)	Via email circulation	Via email circulation	Attended	Attended	Attended
10	Mr Clement Leong Yew Loong	Vice-President (Sports Talent Development)	NA (appointed 17/9/2020)	NA (appointed 17/9/2020)	Attended	Attended	Absent with Apologies
11	Mr Koh Chin Chye, Desmond	Secretary-General	Via email circulation	Via email circulation	Attended	Attended	Attended
12	Ms Cheng Nyuk Yen, Jane	Honorary Treasurer	Via email circulation	Via email circulation	Attended	Attended	Attended
13	Mr Tony Leong Pak Keong	Assistant Secretary-General	Via email circulation	Via email circulation	Attended	Attended	Attended
14	Mr Ethan Wong Ee Chan	Assistant Honorary Treasurer	Via email circulation	Via email circulation	Attended	Attended	Attended
15	Mr Andreas Kasteal	Australian Chamber of Commerce (Rep)	Via email circulation	Via email circulation	Attended	Attended	Attended
16	Ms Laura Greenwood	British Chamber of Commerce (Rep)	Via email circulation	Via email circulation	Attended	Attended	Attended
17	Ms Lau Wanxiu Eveline	DBS Bank Ltd (Rep)	Via email circulation	Via email circulation	Attended	Absent with Apologies	Attended
18	Mr Dharmalingam Sokalingam	People's Association (Rep)	Via email circulation	Via email circulation	Attended	Absent with Apologies	Attended
19	Ms Chen Shiqi Gwenne	Singapore Paddle Club (Rep)	Via email circulation	Via email circulation	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)
20	Mr Ng Junying Nigel	American Dragons Singapore (Rep)	NA (appointed 17/9/2020)	NA (appointed 17/9/2020)	Attended	Attended	Attended
21	Ms Ng Qihui	Co-opted Member	Via email circulation	Via email circulation	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)
22	Ms Neo Wanxian	Co-opted Member	NA (appointed on 8/10/2020)	NA (appointed on 8/10/2020)	NA (appointed on 8/10/2020)	Attended	Attended
23	Mr Azlan Zainal	Co-opted Member	Via email circulation	Via email circulation	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)
24	Mr Mohd Hamdan Ismail	Co-opted Member	NA (appointed on 8/10/2020)	NA (appointed on 8/10/2020)	NA (appointed on 8/10/2020)	Attended	Attended
25	Mr Justin Koh See Ghee	Co-opted Member	Via email circulation	Via email circulation	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)
26	Mr Wong Chin Hong	Co-opted Member	Via email circulation	Via email circulation	NA (appointed on 8/10/2020)	Attended	Absent with Apologies
27	Ms Lim Xiaowei	Co-opted Member	Via email circulation	Via email circulation	NA (appointed on 8/10/2020)	Absent with Apologies	Absent with Apologies
28	Mr Nikhail Ram Sharma	Co-opted Member	Via email circulation	Via email circulation	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)	Stepped Down (17/9/2020)
29	Ms Amanda Lai Tzyy Ei	Co-opted Member	NA (appointed on 8/10/2020)	NA (appointed on 8/10/2020)	NA (appointed on 8/10/2020)	Attended	Attended
SDBA conducted the Management Committee meetings via email circulations during the initial COVID-19 pandemic period and subsequently progressed to virtual meetings in order to comply with the COVID-19 safe distancing measures mandated by the Government and Sport SG.							

OBJECTIVES OF THE ASSOCIATION

The objectives of the Association are guided by its Vision and Mission.

The Vision of the Association is to develop sporting excellence in the sport of dragon boating and to cultivate mass participation in the sport.

The Mission of the Association is to:

- a. develop and maintain a world class National Team at both senior and junior levels;
- b. develop and promote a comprehensive outreach programme;
- c. develop, promote and maintain world class competition events; and
- d. become an effective agent for dragon boat development.

FUNDING SOURCES

The Association is primarily supported by donations and government grants, revenue from rental of dragon boats, organizing of race events and dragon boating programs/activities.

POLICIES

During the financial year, the Association had developed the Management Committee Terms of Reference and implemented the Flexi-Work Arrangement Policy.

Whistle-blowing policy

Our Association has in place, a whistle-blowing policy to address concerns about possible wrongdoing or improprieties in financial or other matters within the charity.

MEMBERSHIP

The Association has 111 Ordinary Members and 14 Associate Members as at the date of this report.

THE YEAR IN REVIEW

Review of Financial State

The Association reported a net surplus of \$50,045 for the financial year 2020/21. This was \$25k higher than the net surplus of \$25,018 reported in the financial year 2019/20.

Total revenue including grants and sponsorship was \$1.199 million (FY2020/21) as compared to \$2.026 million (FY2019/20). The fall of \$827k was mainly due to the on-going effects of COVID-19 pandemic which saw a steep drop in sponsorship income and decline in revenue from cancellation of major races. Grants from Sport SG were also much lower as programmes and activities (including overseas competition for National Teams) were severely curtailed by the safe management measures stipulated by the Government as well as stringent restrictions on overseas travels.

Total expenditure of \$1.149 million incurred in FY2020/21 was \$852k lower than last financial year of \$2.001 million. This was mainly due to reduced event expenditures which corresponded with the drop in event revenue. At the same time, the large scale refurbishment of training boats and racing boats carried out in FY2019/20 was not repeated in FY2020/21.

Net asset has increased by \$50k from \$718k as at 31 March 2020 to \$768k as at 31 March 2021.

Review of Events & Activities

Due to the worsening Covid-19 pandemic situation, the Authorities required that sports events and competitions be cancelled or put on hold until further notice from March 2020 onwards. Some casualties during this period include the following events:

- i. 8th DBS Marina Regatta
- ii. Singapore Dragon Boat Festival 2020
- iii. 20th National Inter-Schools' Dragon Boat Championship
- iv. SDBA – AustCham 10km Dragon Boat Challenge

Later, the Authorities allowed for some events to be organised with the required Covid Safety Management Measures (SMM) put into place.

Singapore Regatta Waterfest @ Sports Hub

The 2nd Singapore Regatta Waterfest (SRW) was held in collaboration with Sports Hub at the Water Sports Centre@Sports Hub on 28 and 29 Nov 2020 and 5 and 6 Dec 2020. This was the first event organised during the pandemic with Covid SMMs in place. In order to keep to the maximum allowable venue capacity with the SMMs in place, the racing format was changed so that the teams competed in racing blocks instead. A total of 767 participants from 42 teams competed in 16 racing blocks at the SRW.

SDBA Dragon Boat Century Race

Following the success of the 2nd SRW with SMMs in place, the SDBA Dragon Boat Century Race 2021 kicked off the dragon boat racing calendar for year 2021. A total of 1066 participants from 47 teams competed in 35 racing blocks at the Century Race 2021 which was held on 14, 20, 21, 27 and 28 March 2021. To prevent over-crowding by

incidental spectators, the races were live-streamed for the very first time and this was well-received by the dragon boat community.

Courses

Due to the pandemic restrictions, SDBA could not conduct the normal Helm Accreditation and Trainer Courses. When Authorities finally allowed small group sport activities to resume, SDBA developed the Small Crew Helm Accreditation Course and conducted 5 runs of the course in March 2021 with a total of 70 participants. This course aimed to train steerspersons to safely helm the DB12 dragon boats with a reduced crew of 4 pax as per the Authorities' SMM requirements, until such time when normal conditions prevail.

High Performance

A number of major competitions that would have served as important milestones such as the 14th Asian Dragon Boat Championships in Nov 2020 and 15th IDBF World Dragon Boat Racing Championships in Nov 2021 were cancelled due to the ongoing COVID-19 pandemic. Despite the uncertainty in competitions and restrictions on air travel in the next few years (or until the situation stabilises), SDBA remains focused on its mission to build and develop the national team, first and foremost to prepare for the 19th Asian Games to be held in Hangzhou, Zhejiang, China, in Sep 2022, and subsequently to expand with future major Games in mind. When the situation permits, SDBA looks forward to welcoming more young, promising and committed dragon boat athletes to join us in our journey for sporting excellence. The environment remains just as, if not more, challenging as we persevere in our pursuit during these difficult times.

THE YEAR AHEAD

The COVID-19 pandemic had put the sport of dragon boating to a full stop in the months of April to June 2020. While the sport had safely resumed from 25 June 2020, during phase 2 of the post circuit breaker period, it is safe to assume that there would be periods where activities have to be stopped again. As such, the year 2021 remains very uncertain. The Association will focus its efforts to co-operate closely with the Singapore Government to contain the spread of the virus and ensure the safety of our paddlers in order to keep the dragon boat going.

The Association will also continue to raise funds via the Giving.sg platform and looks forward to the continued support from the dragon boat community during these trying times.

CORPORATE GOVERNANCE AND CONFLICT OF INTEREST

The Association's Management Committee (MC) Members are expected to avoid actual and perceived conflict of interests. Where Members have personal interest in business transactions or contracts that the Association may enter into, or have vested interest in other organizations that the Association have dealings with or is considering entering into joint ventures, they are expected to declare such interests to the MC as soon as possible and abstain from discussion and decision making on the matters. Where such conflicts exist, the MC will evaluate whether any potential conflict of interests will affect the continuing independence of the Members and whether it is appropriate for the Members to continue to remain on the MC.

The Association's MC members are not paid any honorarium or allowances.

STAFF

As at 31 March 2021, there were 9 staff (3 part-time & 6 full-time) employed by the Association and one of 9 staff was attached with the Sport SG.

Mr Raizal Abdol Jalil, General Manager was appointed on 1 July 2016 to helm the Association.

Ms Florence Yong, Event Manager who was attached with the Sport SG is the spouse of Mr Raizal Abdol Jalil, General Manager. Her total annual remuneration for the financial year 2020/21 was between \$50,000 and \$100,000.

The total annual remuneration for each of its three highest paid staff is reported in Note 13 of the Financial Statements.

RESERVES POSITION

The Reserves (Note 10 of the accompanying Financial Statements – Unrestricted Funds) that the Association has set aside provide financial stability and the means for the development of principal activities. The Reserves are intended to be used in the following manner:

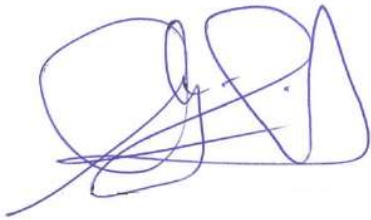
- a. daily operating expenses
- b. expenses for major events
- c. repair and maintenance of dragon boats and accessories
- d. training expenses and overseas training/competitions for the National Teams

The Management Committee will perform an annual review of the Reserves to ensure the amounts are adequate to fulfil the continuing obligations for a period of six-months at the least.

	FY2020/21	FY2019/20	% Increase/ (Decrease)
Unrestricted Funds (Reserves)	\$685,212	\$644,153	6%
Restricted / Designated Funds:			
- Donations & Matching One Team Singapore Fund	\$82,994	\$74,008	12%
Total Funds	\$768,206	\$718,161	7%
Annual Operating Expenditure	\$1,148,735	\$2,000,652	-43%
Ratio of Reserves to Annual Operating Expenditure	0.67	0.36	86%

ACKNOWLEDGEMENT

The Association would like to extend its sincere appreciation to the sponsors/donors for their generous contributions, its members for active participation in the race events, the organizing committees and volunteers of the race events for successfully completing the events, the government bodies for their funding and support, the guidance and advice from the Management Committee and Advisors, and the Guest-of-Honours for gracing our events.



Dr Chia Shi-Lu
President
Singapore Dragon Boat Association



Mr Koh Chin Chye, Desmond
Secretary-General
Singapore Dragon Boat Association