



SINGAPORE DRAGON BOAT FESTIVAL

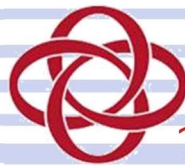
Singapore Nationals

Date: 22nd & 23rd June 2024

Venue: Passion Wave @ Bedok Reservoir

DOCUMENT F1: ENTRY RULES

Organized by



Passion Wave

Supported by



The Entry Rules is to be read in accordance with IDBF's Competition Regulations and Rules of Racing. The matters mentioned in this document supersedes or augments the IDBF Competition Regulations and Rules of Racing. For any matter arising not found in this document shall therefore be referred to the IDBF Competition Regulations and Rules of Racing.

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1. RACING CATEGORIES

1.1 The SDBF only open to SDBA's ordinary affiliates.

1.2 Category/Division:

Racing Dates	Category-Division	Racing Distance	Total Slots
Day 1 22nd June 2024 (Saturday)	Morning Session: DB12 National Premier Women DB12 Corporate Women DB12 PA GRO Mixed DB22 International Dragon Boat Community Mixed		20 10 5 10
	Afternoon Session: DB22 National Premier Mixed DB12 National Premier Senior Mixed DB22 National Tertiary Mixed DB12 Corporate Mixed		20 10 10 10
Day 2 23rd June 2024 (Sunday)	Morning Session: DB22 National Premier Open DB22 National Tertiary Men DB12 National Tertiary Women DB12 International Dragon Boat Community Women		20 10 10 10
	Afternoon Session: DB12 PA GRO Open DB12 Corporate Open DB22 International Dragon Boat Community Open DB22 Youth Open (up to Age 20) DB22 PA Adaptive Open (200m) DB12 Breast Cancer Survivor's race (200m) DB22 PM Cup Women (1,000m) DB22 PM Cup Men (1,000m)	200m 200m 1000m 1000m	10 10 10 5 5 5 6 6

2. TENTATIVE TIMELINE

1	Application for Athlete Cards Open	26 th April 2024, Friday, 1400hrs
2	Registration Open	10 th May 2024, Friday, 2000hours
3	Registration Close	24 th May 2024, Friday, 2359hours
4	Final Confirmation of Participating Teams	27 th May 2024, Monday
5	Application for Athlete Cards Close	29 th May 2024, Wednesday, 1400hrs
6	Crew List Submission Open	30 st May 2024, Thursday
7	Crew List Submission Close	10 th June 2024, Monday, 2359hrs
8	Download invoice	11 th June 2024, Tuesday
9	Payment Close	13 th June 2024, Thursday, 1400hrs <i>if payment is not received, team shall be barred from participating and not included in lane draw</i>
10	Team Manager's Briefing and Drawing of Racing Lanes	14 th June 2024, Friday, 1930hrs



3. ENTRY REQUIREMENTS AND CREW ELIGIBILITY

3.1	The Registration	<p>a) Registration shall be on a first-come-first-served basis through the SDBA's online registration system.</p> <p>b) Each Team can register up to two (2) racing crews per respective category and racing division except for PA Adaptive Open up to three (3) crews.</p> <p>c) Priority shall be given to the Team's 1st registered crew.</p> <p>d) The Team's 2nd crew will only be accepted subjected to remaining availability of slots after accepting all the First Crew registration.</p>																								
3.2	Open Racing Class	No restriction on gender or crew composition for Paddlers and Steersperson.																								
3.3	Women Racing Class	<p>a) The Paddlers and Steersperson must be ALL-FEMALE.</p> <p>b) Exception for Corporate Women & PM Cup Women where the Steersperson may be a male.</p>																								
3.4	Mixed Racing Class	<p>a) <u>DB22 Mixed categories:</u></p> <p>i. The total no of paddlers in the racing crew must consist of a minimum of eight (8) and a maximum of ten (10) of each gender.</p> <p>ii. The minimum number of paddlers allowed to race in the DB22 Mixed category is eighteen (18) paddlers</p> <p>iii. The permissible gender ratio for DB22 racing crew, excluding reserves:-</p> <table border="1" data-bbox="609 1087 1490 1346"> <thead> <tr> <th>Ratio of Paddlers</th> <th>Drummer & Steersperson</th> </tr> </thead> <tbody> <tr> <td>10 male : 10 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>10 male : 9 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>9 male : 10 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>10 male : 8 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>8 male : 10 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>9 male : 9 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> </tbody> </table> <p>b) <u>DB12 Mixed categories:</u></p> <p>i. The total no of paddlers in the racing crew must consist of a minimum of four (4) and a maximum of five (5) of each gender.</p> <p>ii. The minimum number of paddlers allowed to race in the DB12 Mixed category is eight (8) paddlers</p> <p>iii. The permissible gender ratio for DB12 racing crew, excluding reserves:-</p> <table border="1" data-bbox="609 1682 1490 1864"> <thead> <tr> <th>Ratio of Paddlers</th> <th>Drummer & Steersperson</th> </tr> </thead> <tbody> <tr> <td>5 male : 5 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>5 male : 4 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>4 male : 5 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> <tr> <td>4 male : 4 female</td> <td>+ 1 drummer and 1 steersperson of either gender</td> </tr> </tbody> </table>	Ratio of Paddlers	Drummer & Steersperson	10 male : 10 female	+ 1 drummer and 1 steersperson of either gender	10 male : 9 female	+ 1 drummer and 1 steersperson of either gender	9 male : 10 female	+ 1 drummer and 1 steersperson of either gender	10 male : 8 female	+ 1 drummer and 1 steersperson of either gender	8 male : 10 female	+ 1 drummer and 1 steersperson of either gender	9 male : 9 female	+ 1 drummer and 1 steersperson of either gender	Ratio of Paddlers	Drummer & Steersperson	5 male : 5 female	+ 1 drummer and 1 steersperson of either gender	5 male : 4 female	+ 1 drummer and 1 steersperson of either gender	4 male : 5 female	+ 1 drummer and 1 steersperson of either gender	4 male : 4 female	+ 1 drummer and 1 steersperson of either gender
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3.5	Seniors Mixed Racing	a) The crew member must be minimum forty (40) years old and above in the																								

	Class	competition year. b) Exception for Drummer and Steers.
3.6	The Crew	a) The DB12 racing crew size and configuration: i. Min: 8 paddlers + 1 drummer + 1 steersperson (total=10) ii. Max: 10 paddlers + 1 drummer + 1 steersperson + 2 reserves (total=14) b) The DB22 racing crew size and configuration: i. Min: 18 paddlers + 1 drummer + 1 steersperson (total = 20) ii. Max: 20 paddlers + 1 drummer + 1 steersperson + 4 reserves (total=26) c) Paddlers must be an active/current member of the Team in the competition year.
3.7	The Paddler, Steersperson, Drummer & Reserve	a) No restriction on participation status BUT be aware of the risk of probable back-to-back races. b) Boat Marshall shall not wait for Team/Crew to have full racing crew ready. c) After Boat Marshall's 3 calls, the race check-in will be closed and the Unready Team shall forfeit participation OR d) If Team/Crew still meet the minimum requirement of 8 paddlers+1 drummer + 1 steer, then they may proceed to race check-in.
3.8	The Steersperson	Minimum requirement: SDBA Basic Helm certification.
3.9	Minimum Age to Race	Minimum age to race is twelve (12) years old and must be accompanied, inside the dragon boat, by a parent or a responsible adult appointed by the parent.
3.10	National Premier category	a) Ranking in National Premier may be used to identify deserving teams for IDBF's CCWC or registration in overseas races that requires endorsement from SDBA.
3.11	Corporate category	a) For Businesses, Companies, Corporations or Partnerships registered under Singapore's Companies Act or overseas and Partly Corporatized Government Entities. b) The Paddlers and Drummer must be full or part time employees, on permanent or contractual employment. c) Interns are only permitted on a case-to-case basis so please contact The Organizers. d) Coach, Team Manager and Steersperson does not have to be an employee. e) The Staff ID-pass or a letter from the Human Resource Department must be made available upon The Organizer's request on race day. f) Eligible government agencies can register under this category. Refer to Annex B - List of Statutory Boards of the Singapore Government.
3.12	Youth (Up to age 20) category	a) This category is open to all MOE secondary, international schools and Junior Colleagues. b) The Coach or staff of the school may steer for the Crew. c) The school may also use externally sourced Steers, i.e. non Coach or staff of the school, etc.

3.13	International Dragon Boat Community category	<ul style="list-style-type: none"> a) For teams under the auspices of the International Dragon Boat Community. b) Make up of crew shall follow the IDBC charter.
3.14	Tertiary category	<ul style="list-style-type: none"> a) For Singapore Universities and Polytechnics. b) The crew shall prior to the commencement of the competition be a registered or matriculated student of the institution for the year. c) Steersperson may not necessarily be a student or staff from the institution. d) Final year students whose conferment date falls within the competition year is permitted to participate.
3.15	PM Cup category	<ul style="list-style-type: none"> a) For Singapore Universities only b) The crew shall prior to the commencement of the competition be a registered or matriculated student of the University for the year, leading towards the attainment of a degree or diploma. c) Steersperson may be: <ul style="list-style-type: none"> i) A registered/matriculated student of the University, in the competition year pursuing a degree or diploma courses. ii) Existing coach of the team. iii) Full time staff member of the University. iv) Male steersperson permitted for the Women racing class. d) Final year students (i.e. Students in their last respective school year or equivalent, etc.) whose conferment date falls within the competition year is permitted to participate. e) For year 2024 only, special concession is granted to SIM, SIT, SUSS to fill alumni members whose conferment dates were in 2023. <ul style="list-style-type: none"> i) Teams should not fill alumni members if their minimum crew can meet 18 paddlers. ii) Teams are permitted to fill maximum of 20% of paddlers (i.e. Max of 4 pax) and the member can take on any role in the boat. iii) Team Manager is required to declare to SDBA and other universities on the number and names of alumni members used.
3.16	PA GRO category	<ul style="list-style-type: none"> a) Exclusively for teams under the auspices of PA only. b) Follow PA's rules and regulations. c) The Steersperson may be a non-member of the Team.

3.17	The PA Adaptive Open Crew	<ul style="list-style-type: none"> a) Each boat must comprise of minimum nine (9) persons with a permanent disability. b) Definition of disability shall be in accordance to Singapore’s Enabling Master Plan SG Enable classification for physical, sensory, intellectual disabilities and autism. c) Refer to https://employment.sgenable.sg/about-us/what-is-disability/ d) An able-bodied caregiver/supporter/volunteer may be permitted to accompany the person with disability inside the boat at the ratio of 1:1. e) The Adaptive Team must be formed with a cause for a group of special needs society with a vision and plan for inclusivity. f) The Team needs to demonstrate that all participants would have trained together as a team for a period of at least 3 months in the spirit of social cohesion. g) There may be a request for doctor’s diagnosis for persons with disabilities (to ensure level playing field).
3.18	Breast Cancer Foundation Survivors category	<ul style="list-style-type: none"> a) For teams under the auspices of the Breast Cancer Foundation. b) Make up of crew shall follow BCF’s requirement.

4. ATTIRE / UNIFORM AND RACING EQUIPMENT

- 4.1 All teams are required to be in same jersey/uniform/attire (i.e. same color, design, etc.). Rash guards, compression-wear and all types of bottoms (i.e. shorts, tights, etc.) are exempted.
- 4.2 For rental of PFD and Paddle on the race day, please send your request to admin@sdba.org.sg by 14th June 2024, Friday, 1200hrs.

5. RACE COURSE AND DISTANCE

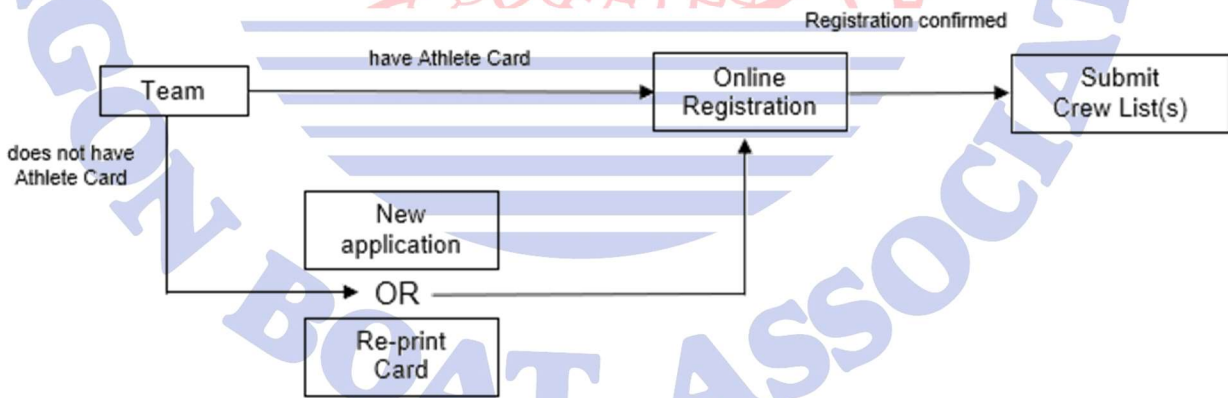
- 5.1 The racing distance is 500m unless stated otherwise.
- 5.2 The racing course is at the Bedok Reservoir. The racing lanes is a straight stretch of water, marked by clearly visible buoys placed in a straight line at intervals down the length of the race course.
- 5.3 This is a 5-racing lane race.
- 5.4 The Start shall either be Pontoon Hold-Tail or Drummer Hold-Buoy start (if conditions permits, Float Start may be used). This will be confirmed in the Team Manager Briefing.

6. RACE PROGRESSION FORMATS

Race Format shall be:

Heats -> Repechage -> Semi Final -> Final (whenever feasible) OR 2-Round race.

7. REGISTRATION PROCESS



8. ATHLETE CARD (All Fees are inclusive of GST)

Classification	Fee per Card per Person			
	New Application (first time applicant of the Athlete's Card)	Re-print (existing Athlete card members that need to have their cards re-printed due to loss, change of data entry, etc.)	After Closing	On Race Day
SDBA Affiliates	Free	\$10.90	\$54.50	No card printing

- 8.1 Apply for new card or re-print cards at <https://registration.sdba.org.sg>. First time Teams are required to create 'Team Manager' account in the system first before proceeding.
- 8.2 Physical athlete card and e-copy are permitted for boat marshal scanning
- 8.3 Athlete Card Application Period:

Athlete Card Application	Date Open	Date Closed
	Friday, 26 th April 2024	Wednesday 29 th May 2024, 1400hrs

9. ONLINE RACE REGISTRATION

9.1 Race registration fee is **\$38.15** for all categories; **\$13.08** for PA Adaptive Open.

9.2 **The Fee is for per person, per category, per division.**

9.3 BCF Survivors Race and Youth Open are FOC (Free-Of-Charge).

9.4 No payment is required upon registration.

9.5 Team Managers must verify that they have the Up-to-date ATHLETE CARD NUMBER of EVERY PERSON that the Team intends to register.

9.6 Team Managers are required to fill-up online Form F2: Team Registration which is registration-by-numbers only. The Team Manager is required to:

- a) indicate number of participants.
- b) indicate the racing category/division that the team intends to participate.
- c) pay extra necessary registration fee for coxswain if the coxswain is to steer in different day.

9.7 Registration period:

Registration Period	Date Open	Date Closed
<i>(No payment is required at this registration stage yet)</i>	Friday, 10 th May 2024, 2000hrs	Friday, 24 th May 2024, 2359hrs

9.8 Sample of valid SDBA Athlete Card:



10. ONLINE RACE CREW LIST SUBMISSION

Crew List Submission Period	Date Open	Date Closed
	Thursday, 30 th May 2024, 0000hrs	Monday, 10 th June 2024, 2359hrs

- 10.1 Teams are required to submit separate Crew List for every racing category or division that they will be participating in.
- 10.2 Note that the online system will calculate and check the number of participants listed in the Crew List vs. total number of participants registered in the online registration period.
- 10.3 Amendment to Crew List after closing date

Fee per Person (w/GST)		Classification
New Registration	\$109.00	<ul style="list-style-type: none"> a. Refers to the inclusion of a Racer/Steer into the Crew List provided there is still an available slot in the Crew. b. This person to be added has never been registered by the Team before. c. Must already possess a valid SDBA Athlete Card. d. Must already be a member of The Team and not from another separate Team. e. Person(s) without prior SDBA Athlete Card cannot be added in the crew list on race day because there is no capacity to create new Athlete Card on that day.
Amendment after 10 th June 2024, 2359hrs	\$54.50	<ul style="list-style-type: none"> a) The replacement of a Paddler/Steer in the Crew List on a one-for-one basis. b) This person to be added must already possess a valid SDBA Athlete Card. c) Must already be a member of The Team and not from another separate Team. d) Team is required to obtain approval from Chief Official to make the amendment.

11. PAYMENT OF REGISTRATION FEE

Payment period	Date Open	Date Closed
	Wednesday, 12 th June 2024	Thursday, 13th June 2023, 1400hrs <i>if payment for registration fee and/or admin charge not received, team shall be barred from participating and not included in the Lane Draw</i>

- 11.1 Teams are required to pay only after crew lists submission and based on the invoice amount.
- 11.2 After Team entries are confirmed, (i.e. SDBA accepted the Team registration), an admin charge of \$109.00 per crew for any withdrawals shall be applicable. Exception will be reviewed at case by case basis and will be subject to SDBA's approval.
- 11.3 There is an **invoicing feature in the online registration system**. Team Manager must download the invoice for payment from the online registration system.
- 11.4 There is no refund policy if whatsoever extra registration fee is paid.

12. WAIVERS OF LIABILITY (F4)

- 12.1 Waive of Liability form F4 is available in the online Team Registration portal after the Crew List submission is completed.
- 12.2 It is incumbent upon the Team Manager to download and print the Form F4. Team Manager must ensure that all the registered team members signed on the document. This will confirm that each registered team member is aware of their respective rights and liabilities.
- 12.3 Team Managers are required to submit Form F4 in e-format before Race Day or hardcopy on Race Day before the start of The Team's first race.
- 12.4 Printing of Form F4 on the race day is subjected to the Chief Official's discretion and shall carry an admin fee of \$54.50.
- 12.5 Document Form F4 is a legal document so please treat the completion of this form with the utmost seriousness and importance. Failure to submit may render The Team ineligible to compete in the event.

13. PROTESTS AND APPEALS

13.1 Protests

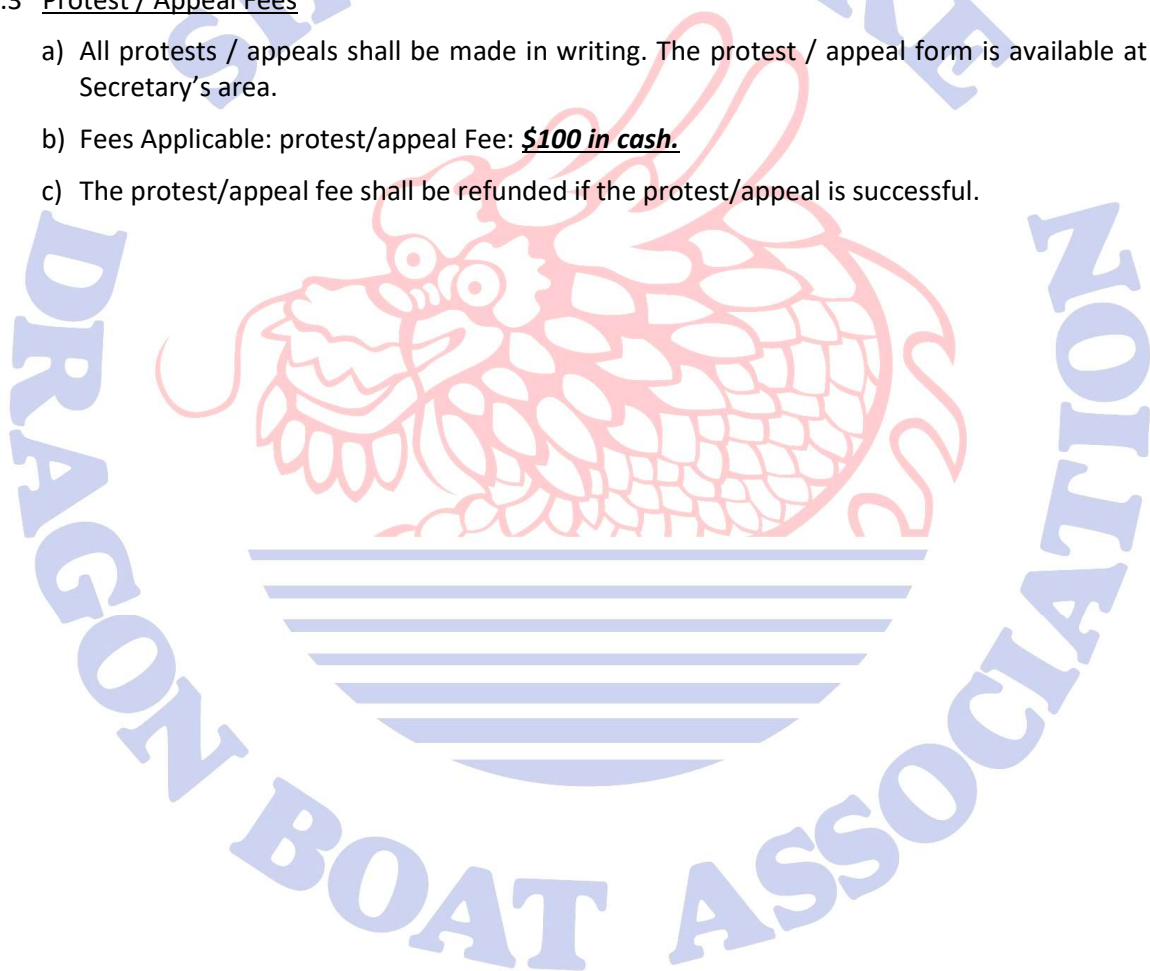
- a) Protest can be lodged at the Race Secretary immediately after the race or within 10 min of the official posting of the race result.
- b) All Protests shall be addressed to the Race Committee (Chief Official, Chief Judge & Chief Umpire)

13.2 Appeals

- a) An appeal against the protest or protest outcome can be lodged at the Race Secretary immediately or within 5min after the official reply to the Protest.
- b) All Appeals shall be addressed to the Race Jury. Decision of the Race Jury is final.

13.3 Protest / Appeal Fees

- a) All protests / appeals shall be made in writing. The protest / appeal form is available at Race Secretary's area.
- b) Fees Applicable: protest/appeal Fee: **\$100 in cash.**
- c) The protest/appeal fee shall be refunded if the protest/appeal is successful.



14. INFORMATION OF PAYMENT

14.1 By Bank Transfer: -

Name of Bank: DBS Bank Ltd
Name of Account: Singapore Dragon Boat Association
Account No: DBS Current 025-902774-9
Bank Code: 7171
Branch Code: 025

14.2 By PAYNOW via UEN
UEN No: S87SS0101F

14.3 By QR Code
(Refer to following image)



- 14.4 Please notify us via email: race@sdba.org.sg once the transfer has been made successfully. Please include the following details: -
- Name of Payer
 - Name of Team
 - Date of payment
 - Amount Paid

14.5 No receipt will be issued for bank transfer payment. E-Receipt will be issued only upon request.

< END >

Annex A - People's Association (PA) Rules & Regulations

- a. The Team participating in the PA GRO Open/Mixed, must belong to a grassroots organization (GRO). The registration must be endorsed by the parent GRO.
- c. A person can only be registered with one (1) PA GRO Team.
- d. Grassroots Leader (GRL)
 - i. The Team is required to register minimum one (1) GRL in their overall registration for both PA GRO Open or PA GRO Mixed category.
 - ii. The GRL can either be a paddler or a steersperson.
 - iii. The GRL is only required to be active in only one of the racing crew (i.e. either Crew A or B, etc.)
 - iv. The GRL is required to produce the Grassroots card/letter from the CC they served in, to verify that the person is indeed a Grassroots Leader.
- e. Minority Ethnicity
 - i. The Team is required to register one (1) paddler of minority ethnicity in every racing crew in PA GRO Open and Mixed.
 - ii. Minority Ethnicity refers to one (1) Malay, Indian, Caucasian or any other race who paddle in a majority Chinese paddling crew.
 - iii. The Minority ethnic person must either be a Singapore Citizen or PR.
- f. Foreigner
 - i. The Team may field a maximum of one (1) foreigner in their overall registration for both PA GRO Open or PA GRO Mixed category.
 - ii. The Foreigner must be a paddler only.
 - iii. The Foreigner is only required to be active in only one of the racing crew (i.e. either Crew A or B, etc.)

Annex B - List of Statutory Boards of the Singapore Government

- ACCOUNTING AND CORPORATE REGULATORY AUTHORITY (ACRA)
- AGENCY FOR SCIENCE, TECHNOLOGY AND RESEARCH (A*STAR)
- BOARD OF ARCHITECTS (BOA)
- BUILDING AND CONSTRUCTION AUTHORITY (BCA)
- CASINO REGULATORY AUTHORITY OF SINGAPORE (CRA)
- CENTRAL PROVIDENT FUND BOARD (CPFBS)
- CIVIL AVIATION AUTHORITY OF SINGAPORE (CAAS)
- CIVIL SERVICE COLLEGE (CSC)
- COMPETITION AND CONSUMER COMMISSION OF SINGAPORE (CCCS)
- COUNCIL FOR ESTATE AGENCIES (CEA)
- DEFENCE SCIENCE AND TECHNOLOGY AGENCY (DSTA)
- ECONOMIC DEVELOPMENT BOARD (EDB)
- ENERGY MARKET AUTHORITY (EMA)
- ENTERPRISE SINGAPORE (ESG)
- GOVERNMENT TECHNOLOGY AGENCY (GOVTECH)
- HEALTH PROMOTION BOARD (HPB)
- HEALTH SCIENCES AUTHORITY (HSA)
- HOME TEAM SCIENCE AND TECHNOLOGY AGENCY (HTX)
- HOTELS LICENSING BOARD (HLB)
- HOUSING & DEVELOPMENT BOARD (HDB)
- INFO-COMMUNICATIONS MEDIA DEVELOPMENT AUTHORITY (IMDA)
- INLAND REVENUE AUTHORITY OF SINGAPORE (IRAS)
- INSTITUTE OF TECHNICAL EDUCATION (ITE)
- INTELLECTUAL PROPERTY OFFICE OF SINGAPORE (IPOS)
- ISEAS-YUSOF ISHAK INSTITUTE (ISEAS)
- JTC CORPORATION (JTC)
- LAND SURVEYORS BOARD (LSB)
- LAND TRANSPORT AUTHORITY (LTA)
- MAJLIS UGAMA ISLAM SINGAPURA (MUIS)
- MARITIME AND PORT AUTHORITY OF SINGAPORE (MPA)
- MONETARY AUTHORITY OF SINGAPORE (MAS)
- NANYANG POLYTECHNIC (NYP)
- NATIONAL ARTS COUNCIL (NAC)
- NATIONAL COUNCIL OF SOCIAL SERVICE (NCSS)
- NATIONAL ENVIRONMENT AGENCY (NEA)
- NATIONAL HERITAGE BOARD (NHB)
- NATIONAL LIBRARY BOARD (NLB)
- NATIONAL PARKS BOARD (NPARKS)
- Ngee Ann Polytechnic (NP)
- PEOPLE'S ASSOCIATION (PA)
- PROFESSIONAL ENGINEERS BOARD, SINGAPORE (PEB)
- PUB, SINGAPORE'S NATIONAL WATER AGENCY (PUB)
- PUBLIC TRANSPORT COUNCIL (PTC)
- REPUBLIC POLYTECHNIC (RP)
- SCIENCE CENTRE BOARD (SCB)
- SENTOSA DEVELOPMENT CORPORATION (SDC)
- SINGAPORE ACCOUNTANCY COMMISSION (SAC)
- SINGAPORE DENTAL COUNCIL (SDC)
- SINGAPORE EXAMINATIONS AND ASSESSMENT BOARD (SEAB)
- SINGAPORE FOOD AGENCY (SFA)
- SINGAPORE LABOUR FOUNDATION (SLF)
- SINGAPORE LAND AUTHORITY (SLA)

- SINGAPORE MEDICAL COUNCIL (SMC)
- SINGAPORE NURSING BOARD (SNB)
- SINGAPORE PHARMACY COUNCIL (SPC)
- SINGAPORE POLYTECHNIC (SP)
- SINGAPORE TOURISM BOARD (STB)
- SKILLSFUTURE SINGAPORE (SSG)
- SPORT SINGAPORE (SPORTSG)
- TEMASEK POLYTECHNIC (TP)
- TOTE BOARD (TOTE BOARD)

